

## **BAY COUNTY MATERIALS MANAGEMENT PLAN (MMP)**

### **MMP PLANNING COMMITTEE (MMP PC)**

#### **Minutes of May 29, 2025 Meeting**

#### **Bay County Building, 1st Floor, Veterans Conference Room**

Present: Tim Botzau, PADNOS; Sarah Archer, 5Heart Earthworm Farm; James Blake, Environmental Services Manager, City of Bay City Sanitation Dept; Jill Rowley, WM; Jesse Dockett, 6<sup>th</sup> District Commissioner, Bay County; Heather Bauman, Executive Director of WELL Outreach, Vantage Plastics; Mike Wilson, District Manager, Bay County Soil Conservation District

Absent: Meaghan Gass, MSUE/SeaGrant; Sheri Boettcher, Mayor of Pinconning; Dawn Chaperon, Republic Services; Terri Close, Supervisor, Hampton Township

Guests: Daniel Droste, EGLE; Katharine Tessin, MidMichigan Waste Authority (Saginaw); Sydni Thayer, MidMichigan Waste Authority (Saginaw)

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#### **1. Call to Order**

Chair J. Blake called the meeting to order at 1:30p by welcoming everyone.

#### **2. Introductions/ Roll Call**

Introductions were made, and two (2) guests from the MidMichigan Waste Authority were welcomed, Katharine Tessin and Sydni Thayer.

#### **3. Agenda/ Minutes Approval**

May 29<sup>th</sup> meeting agenda and minutes from May 1 were reviewed, Director Losey noted that Agenda item #6 needed to be tabled as A. Karana with EGLE was not able to attend the meeting.

J. Rowley moved to approve the agenda with the change, S. Archer seconded. Chair Blake called the vote which was unanimous.

**\*\* Meeting minutes were approved????\*\***

#### **4. Public Comment Period**

No Public Comments were made.

## 5. Discussion and Adoption of Committee Bylaws

Director Losey began discussion and review of the Draft By-Laws, he reiterated that they are draft, he wants the PC members to offer their expertise and comments.

Discussion on executive officers and the role of the Chair was described, the Secretary's role was discussed and as a non-voting member, M. Losey would provide the service of taking notes and providing meeting minutes as "Scribe".

Further discussion on the By-Laws with agreement that they reflect what is needed for the MMP, Commissioner Dockett made the motion to approve pending Corporation Council review, H. Bauman seconded, vote to approve was unanimous.

## 6. EGLE Staff Presentation

- a. Cancelled

## 7. Discussion and Adoption of Work Program

Chair Blake described the MMP Work Program that is required as an important first step to beginning the MMP process as well as securing grant funds to further assist in the MMP development.

Director Losey shared the EGLE template for the MMP Work Program that needs to be filled out describing the work that needs to be done for the development of the MMP.

DJ with EGLE described they aren't looking for a lot of deep detail on these Work Programs, they need to describe in a broad view the work tasks that will be done. Discussion ensued about the need to characterize existing conditions in the County such as the level of recycling in the Townships and cities, who is hauling it, what are current volumes of waste and recycled material from existing waste haulers in the area, where it goes, etc. A lot of data collection is going to be needed in order to quantify benchmark levels, identify materials that can be but aren't being recycled and to inform realistic recycling goals.

Public education and methods to inform the public both on the new MMP process as well as the particulars of recycling in their community was identified as important and should occur throughout the MMP development. Various methods

were described, many of the MMP members have worked on public information and education campaigns.

Director Losey agreed to have a draft Work Plan sent to the MMP prior to the next MMP meeting. It was recognized that the Work Plan needs to go into EGLE in July so it should be the focus of the next MMP PC meeting.

8. Set June MMP PC meeting

It was recognized that the previously planned June meeting would fall on June 19<sup>th</sup>, a holiday and it would take some time to develop the draft Work Plan. The June meeting was cancelled, and the next MMP PC meeting date was set for July 17, 2025, at 1:30p same place the County Building in the 1<sup>st</sup> Floor Veterans Conference room.

9. Committee Membership Reports and Project Updates

Covered under earlier Agenda discussion.

10. Other/ New Business

No new business was offered.

11. Motion for Adjournment

H. Bauman moved to adjourn, seconded by T. Botzau, with a unanimous vote.

The MMP meeting was adjourned at 3:13pm.-lo.

**Next Meeting: July 17, 2025, at 1:30p- 3:30p, Bay County Building, 1st Floor Veterans Conference room.**

## **BAY COUNTY MATERIALS MANAGEMENT PLAN (MMP)**

### **MMP PLANNING COMMITTEE (MMP PC)**

#### **Minutes of July 17, 2025 Meeting**

#### **Bay County Building, 1st Floor, Veterans Conference Room**

Present: Sarah Archer, 5Heart Earthworm Farm; James Blake, Environmental Services Manager, City of Bay City Sanitation Dept; Jill Rowley, WM; Heather Bauman, Executive Director of WELL Outreach, Vantage Plastics; Mike Wilson, District Manager, Bay County Soil Conservation District; Terri Close, Supervisor, Hampton Township; Michael Losey, Environmental Affairs and Community Development Director, Bay County; Hailey Heritier, Bay County

Absent: Tim Botzau, PADNOS; Meaghan Gass, MSUE/SeaGrant; Sheri Boettcher, Mayor of Pinconning; Dawn Chaperon, Republic Services; Bay County Commissioner Jesse Dockett, Bay County

Guests: Daniel Droste, EGLE; Katharine Tessin, MidMichigan Waste Authority (Saginaw); Amy Karana, EGLE; Nate Jones, City of Bay City; Joshua VanderLaan, Bay County

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#### **1. Call to Order**

Chair J. Blake called the meeting to order at 1:36p.m. by welcoming everyone.

#### **2. Introductions/Roll Call**

Introductions were made and roll call was taken.

#### **3. Agenda**

The July 17<sup>th</sup> meeting agenda was reviewed with H. Bauman moving to approve the agenda, M. Wilson seconded. Chair Blake called the vote which was unanimous

#### **4. Minutes Approval**

The May 29<sup>th</sup> meeting minutes were reviewed, Director Losey noted that the May 29<sup>th</sup> meeting minutes have been corrected.

H. Bauman moved to approve meeting minutes with the changes, M. Wilson seconded. Chair Blake called the vote which was unanimous.

## 5. Public Comment Period

No Public Comments were made.

## 6. Data Gathering via GIS Tool

Nate Jones with The City of Bay City presented the GIS Tool and its features.

Discussion continues with Committee members regarding what level of data would be impactful for both public and organizations, and even further, who was overseeing the data gathering and updating for the GIS tool.

Committee members complimented N. Jones on his work creating the GIS tool.

## 7. EGLE Staff Presentation

- a. Integrated within the discussion of the Work Program

## 8. Discussion and Adoption of Work Program

Director Losey shared the status of the Work Program and discussion between Committee members continued regarding required data and strategy for the completion of the Work Program.

T. Close questioned why EGLE doesn't create a Plan for the county(s) and Director Losey explained that Bay County chose to have the local control of creating and implementing a plan. H. Bauman added that EGLE has faced challenges when gathering needed data, so it is now up to the Committee(s).

Amy Karana explained the template that EGLE has provided as a guideline for a plan, which is located on their website. Discussion continued between Committee members on the need of a consultant, and it was agreed there will be aspects of the Plan that will require the expertise of a consultant.

Discussion concluded with Committee members agreeing on utilizing the local resources that are available to gather required data and how the GIS tool could be useful to achieve that goal.

The adoption of the Work Plan was tabled for next meeting.

9. Set August MMP PC meeting

The next MMP PC meeting date was set for August 21, 2025, at 1:30p at the County Building in the 1<sup>st</sup> Floor Veterans Conference room.

10. Committee Membership Reports and Project Updates

Covered under earlier Agenda discussion.

11. Other/ New Business

No other or new business.

12. Motion for Adjournment

J. Rowley moved to adjourn, seconded by S. Archer, with a unanimous vote.

The MMP meeting was adjourned at 3:38p.m.

**Next Meeting: August 21, 2025, at 1:30p- 3:30p, Bay County Building, 1st Floor Veterans Conference room.**

## **BAY COUNTY MATERIALS MANAGEMENT PLAN (MMP)**

### **MMP PLANNING COMMITTEE (MMP PC)**

#### **Minutes of August 21, 2025 Meeting**

#### **Bay County Building, 1st Floor, Veterans Conference Room**

Present: Sarah Archer, 5Heart Earthworm Farm; James Blake, Environmental Services Manager, City of Bay City Sanitation Dept; Heather Bauman, Executive Director of WELL Outreach, Vantage Plastics; Mike Wilson, District Manager, Bay County Soil Conservation District; Terri Close, Supervisor, Hampton Township; Bay County 6<sup>th</sup> District Commissioner Jesse Dockett, Bay County; Tim Botzau, PADNOS; Meaghan Gass, MSUE/SeaGrant; Michael Losey, Environmental Affairs and Community Development Director, Bay County; Hailey Heritier, Bay County Environmental Affairs and Community Development Administrative Secretary

Absent: Sheri Boettcher, Mayor of Pinconning

Guests: Amy Myreiez, City of Bay City Sanitation Department; Daniel Droste, EGLE

Via Web: Jill Rowley, WM; Dawn Chaperon, Operations Manager, Republic Services

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#### 1. Call to Order

Chair J. Blake called the meeting to order at 1:36pm, welcoming everyone.

#### 2. Introductions/Roll Call

Introductions were made and roll call was taken. Chair J. Blake introduced and welcomed guest, Amy Myreiez, with City of Bay City Sanitation Department.

M. Gass (MSUE/Sea Grant) introduced herself to the committee.

#### 3. Agenda

The August 21<sup>st</sup> meeting agenda was reviewed with H. Bauman moving to approve the agenda; M. Wilson seconded. The motion carried unanimously.

#### 4. Minutes Approval

The July 17<sup>th</sup> meeting minutes were reviewed with S. Archer moving to approve the minutes; T. Botzau seconded. The motion carried unanimously.

5. Public Comment Period

No public comments were made.

6. Adoption of Work Program

J. Dockett moved to approve the Work Program; T. Botzau seconded. The motion carried unanimously.

7. GIS Tool Update

Director M. Losey provided an update of the Tool. Chair J. Blake noted that he is hopeful to have City data available for input into the Tool at the next meeting.

D. Droste (EGLE) explained that while EGLE's current GIS Tool functions cannot define data for all 83 counties, Bay City and Bay County will be able to define data more specifically for their areas.

Committee members then discussed the potential use of a consultant as well as the process of collecting data per municipality.

8. Set Sept. MMP PC meeting

The next MMP PC meeting date was set for September 18, 2025, at 1:30pm at Bay City Public Works.

9. Committee Membership Reports and Project Updates

Covered under earlier Agenda discussion.

10. Other/ New Business

No other or new business.

11. Motion for Adjournment

H. Baumann moved to adjourn; T. Close seconded. The motion carried unanimously.

The MMP meeting was adjourned at 2:57pm.



**Next Meeting: September 18, 2025, 1:30pm, at Bay City Public Works.**

## **BAY COUNTY MATERIALS MANAGEMENT PLAN (MMP)**

### **MMP PLANNING COMMITTEE (MMP PC)**

#### **Minutes of September 18, 2025 Meeting**

##### **Bay City Department of Public Works**

Present: Dawn Chaperon, Operations Manager, Republic Services; Mike Wilson, District Manager, Bay County Soil Conservation District; Terri Close, Supervisor, Hampton Township; Jill Rowley, WM; Laura Ogar, Former Bay County Environmental Affairs and Community Development Director; James Blake, Environmental Services Manager, City of Bay City Sanitation Dept; Meaghan Gass, MSUE/SeaGrant; Michael Losey, Environmental Affairs and Community Development Director, Bay County; Hailey Heritier, Bay County Environmental Affairs and Community Development Administrative Secretary

Guests: Christina Miller (EGLE); Daniel Droste, EGLE

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#### **1. Call to Order**

The meeting was called to order at 1:42 p.m.

#### **2. Quorum**

A quorum was not present at the commencement of the meeting.

Quorum was achieved later in the proceedings; however, no official business was undertaken.

#### **3. Presentations and Discussion**

The Committee received a presentation from Laura Ogar regarding the MMP and SWMP efforts in Bay County to date.

Christina Miller (EGLE) provided additional comments regarding the MMP Work Plan Overview.

#### **4. Actions**

No motions were introduced.

No actions were taken.

#### **5. Next Meeting**

The next meeting of the MMP Planning Committee is scheduled for **October 16, 2025, at 1:30 p.m.** at the Bay City Department of Public Works

## **BAY COUNTY MATERIALS MANAGEMENT PLAN (MMP)**

### **MMP PLANNING COMMITTEE (MMP PC)**

#### **Minutes of October 16, 2025 Meeting**

##### **Bay City Department of Public Works**

Present: Dawn Chaperon, Operations Manager, Republic Services; Mike Wilson, District Manager, Bay County Soil Conservation District; Terri Close, Supervisor, Hampton Township; Laura Ogar, Former Bay County Environmental Affairs and Community Development Director; James Blake, Environmental Services Manager, City of Bay City Sanitation Dept; Hailey Heritier, Bay County Environmental Affairs and Community Development Administrative Secretary; Sarah Archer, 5Heart Earthworm Farm; Heather Bauman, Executive Director of WELL Outreach, Vantage Plastics; Tim Botzau, PADNOS

Guests: Amy Myreiez, City of Bay City Sanitation Department; Daniel Droste, EGLE

Via web: Meaghan Gass, MSUE/SeaGrant;

Absent: Jill Rowley, WM; Michael Losey, Environmental Affairs and Community Development Director, Bay County; Bay County 6<sup>th</sup> District Commissioner Jesse Dockett, Bay County; Sheri Boettcher, Mayor of Pinconning

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#### **1. Call to Order**

The meeting was called to order at 1:40 p.m.

#### **2. Introductions/Roll Call**

Introductions were made and roll call was taken by Chair J. Blake.

#### **3. Agenda**

The September 18<sup>th</sup> meeting agenda was reviewed with T. Close moving to approve the agenda; M. Wilson seconded. The motion carried unanimously.

#### **4. Minutes Approval**

The August 21<sup>st</sup> meeting minutes were reviewed with H. Bauman moving to approve the minutes; M. Wilson seconded. The motion carried unanimously.

5. Public Comment Period

No public comments were made.

6. Presentation RE: Opportunities for Diversion and Reuse of Organics by M. Wilson

Discussion continued between committee members on the topic.

The meeting moved forward, and L. Ogar provided discussion regarding data collection amongst townships as well as thoughts on the relation of the Work Plan and GIS.

S. Archer then shared a copy of Saginaw MMP PC letter RE EGLE's support. The letter was sent out to the committee members following the meeting.

7. Set November MMP PC Meeting

The next MMP PC meeting date was set for November 20, 2025, at 1:30pm at Bay City Public Works.

8. Committee Membership Reports and Project Updates

Cover during earlier discussion.

9. Other/New Business

No other or new business.

10. Motion for Adjournment

H. Bauman moved to adjourn; M. Wilson seconded. The motion carried unanimously.

The MMP meeting was adjourned at 3:15pm.